



R. R. INSTITUTIONS

Chikkabanavara, Bengaluru-560090

QUALITY ASSURANCE CELL (QAC)

VER. 01

RESEARCH POLICY

Policy Applies to	: All Staff and students
Approval Authority	: Principals of all colleges
Governing Authority	: QAC
Responsible Authority	: Director QAC
Approval Date	: 22 nd August 2017
Effective Date	: 1 st September 2017
Date of Last Revision	: Not applicable

1. PREAMBLE

Reputation of any educational institution depends on research productivity and innovation. The success of an institution in attaining its objectives is greatly dependent upon the alignment of the faculty & Student's research initiatives. Therefore, the present research policy aims to help faculty and students of R R Institutions to achieve research excellence to solve the societal problems.

- 1.1 Research Policy: This document will be hereafter known as the research policy of the R R Institutions. The policy will be in effect from 1st September 2017 and will be renewed on completion of 5 years
- 1.2 Purpose: The purpose of this Research Policy is to create a vivacious atmosphere of research among faculty, students and researchers in R. R. Institutions. The policy shall serve as an overall framework and guidelines within which research activities may be carried out.
- 1.3 Scope: This is R R Institutions Wide Research Policy. It is implementable in all campuses of R R Institutions and can serve as guideline for all colleges.
- 1.4 Objectives of the Policy
 - a. To promote research, innovation and intellectual capital,
 - b. To ensure integrity, quality and ethics in research,
 - c. To incentivise the generation of intellectual capital.
 - d. To ensure high level of efficient and effective support system to facilitate faculty, students and other and researchers in their research activities.
 - e. Ensure publications in quality journals, indexed in Scopus/Web of Science and/or with impact factor.
 - f. To nurture an environment of undertaking socially useful research with potential for commercialization.

- g. Establish Research Centres within colleges of R R Institutions with potential for Excellence.
 - h. Forge interdisciplinary research collaborations and partnerships nationally and globally.
- 1.5 Custodian of Policy: The implementation and updating of Research Policy shall be carried out by the Management of R R Institutions at the institutions level. And at the college level the R & D committee coordinator shall be a custodian. The Research Policy shall have a research & Development body (consisting of all the R & D Cell coordinators of colleges) to function as administrative committee, to assist and advise in matters related to research within R R Institutions.

2. RESEARCH COMMITTEE

R & D committee can be formed as per the guidelines by the respective affiliating university or with the following guidelines:

2.1 Guidelines for forming a Research Committee

- Principal (Chairman/ Chairperson)
- One faculty(Member Secretary)
- 1 Faculty from each dept.
- Students (2 Boys and 2 girls- one Junior batch and one pre final year batch)

2.2 Roles and responsibilities of the R & D Committee

- a. Custodian of the Research Policy and suggesting any modifications
- b. Processing the request letters of the faculty for attending conference, workshop, seminars etc.
- c. Supporting for PhD.
- d. Support for paper publications
- e. Conduction of research related activities for students and faculties
- f. Maintenance of all records of the same etc.
- g. R&D Committee should process the documents received, within 3 working days.
- h. The Committee should submit the working report to the management through QAC quarterly once.

3. RESEARCH PROPOSALS

3.1 Faculty research:

- a. Faculty who is interested to apply for funding to any funding agency has to submit the research proposal along with the following documents:
 - Problem Statement
 - Research Methodology
 - Equipments required and availability
 - Expected budget and Returns on Investment
 - Custodian of the research
 - Expected Outcome of the research
- b. The proposal is to be submitted by the principal investigator to the departmental / college research and development Committee. The R&D committee has to process the proposal to the management with recommendations and only after the approval of the management the same is to be sent to the funding agency.
- c. It is the responsibility of the PI to submit the proposal before 15 days of the deadline date to the R&D committee.

3.2 Students Research:

The students research projects will be conducted as per the respective university guidelines.

3.3 Collaborative Research

The collaborative research activities to be taken in following steps:

- a) Identify the interdisciplinary area.
- b) Identify the different experts from concerned disciplines who can work together.
- c) Study the requirement of the infrastructure to conduct the concerned interdisciplinary research.
- d) Explore possibilities to find resources for such interdisciplinary research.
- e) Conduct the research with details terms and contained MoU with both parties.

4. RESEARCH SUPPORT FROM MANAGEMENT

4.1 Cash Incentives (only with R.R. Affiliation) – once

- a. Cash Incentive of Rs. 1000/- will be provided on publishing of paper in the Journal/s (with ISSN) UGC Care listed / Scopus/WOS/SC.
- b. Cash Incentive of Rs. 1000/- will be provided for a faculty who will publish a Paper with ISBN/ Proceedings.
- c. Cash Incentive of Rs. 2000/- will be provided for a faculty who will publish a Book with ISBN.

4.2 Financial Assistance for attending development activities

Apart from the publication incentives the management also supports the faculty and students by sponsoring them for the development activities.

4.2.1 Eligibility of faculty:

- a. The minimum service of faculty at R. R. Institutions should be at least 1 Year, to apply for financial assistance for attending development activities like Conference/ Seminar/ FDP/ deliver invited lectures.
- b. A faculty, member can avail a maximum of 06 days in a calendar year as OD only to attend such development programmes.
- c. A faculty member is eligible for a maximum 2 times in a Year to attend professional development programmes, but on a rotation basis.

4.2.2 The absence of Faculty, member from the Institute during the days of such development programmes and journey days will be treated as on duty leaves (ODL) and the same approved through the HoD, Principal and Management. However, the faculty member shall make alternate arrangements for taking up his/her class work during the absence. On return, the faculty member shall take extra classes to compensate for the missed academic work. On return, the faculty must compulsorily present a lecture on the development activity attended to respective college/ department faculties.

4.2.3 Principal at his / her discretion may recommend /may not recommend financial assistance to any faculty member without assigning any reason for the same and forward to Management for approval/sanction.

4.2.4 Maximum Registration Fee that can be sanctioned per year/per Faculty.

Description	Maximum Allowed
Programme held abroad	US \$ 300
Programme held in India: International	Rs.3000
National	Rs.1500

5. RESEARCH ETHICS

The research scholar is expected to follow the following ethics during conduction and even after completion of research:

- a. Academic Honesty: The researcher is expected to be honest in all scientific communications, honestly report data, results, methods and procedures, and publication status. Do not fabricate, falsify, or misrepresent data. Do not deceive colleagues, granting agencies, or the public.
- b. Carefulness: The researcher is expected to avoid careless errors and negligence; carefully and critically examine your work and the work of peers. Keep good records of research activities, such as data collection, research design, and correspondence with agencies or journals
- c. Respect for Intellectual Property: The researcher is expected to honour patents, copyrights, and other forms of intellectual property. Do not use unpublished data, methods, or results without permission. Give credit where credit is due. Give proper acknowledgement or credit for all contributions to research. Never plagiarize
- d. Confidentiality: The researcher is expected to protect confidential communications, such as papers or grants submitted for publication, personnel records, trade or defence secrets, and patent records.
- e. Social Responsibility: The researcher is expected to promote social good and prevent or mitigate social harms through research, public education, and advocacy.
- f. Competence: The researcher is expected to maintain and improve professional competence and expertise through lifelong education and learning; take steps to promote competence in science as a whole.
- g. Legality: The researcher is expected to know and obey governmental policies, relevant laws and institutional rules and regulations.
- h. Animal Care: The researcher is expected to show proper respect and care for animals when using them in research. Do not conduct unnecessary or poorly designed animal experiments; also take necessary permissions from concerned authorities.
- i. Human Subjects Protection: The researcher is expected to when conducting research on human subjects, minimize harms and risks and maximize benefits, respect human dignity, privacy, and autonomy. Take special precautions with vulnerable populations and strive to distribute the benefits and burdens of research fairly.

6. PLAGIARISM POLICY

- a. All kind of Paper / Articles and Research Publications, by all faculty and students of colleges under R. R. Institutions are to submit the plagiarism certificate
- b. The expected limit of plagiarism is below 15% failing which, the authors will be responsible for all the consequences.
- c. Further for PhD thesis and students projects, the plagiarism policy will be as per the respective affiliated University plagiarism policy, if not as per UGC.

7. IPR POLICY

IPR comprises Intellectual Property generated by students and faculties of R. R. Institutions or jointly with Third Parties. This includes Patents, Copyrights and other forms of Ownership of rights to Intellectual Property.

7.1 Copyright policy

- a. Books, Articles and Similar Works, Including Unpatentable Software

In accord with academic tradition except to the extent set forth in this policy, R. R. Institutions does not claim ownership to pedagogical, scholarly, or artistic works, regardless of their form of expression. Such works include those of students created in the course of their education, such as dissertations, papers and articles. The institutions claims no ownership of popular narration, novels, textbooks, unpatentable software, or other works of artistic imagination which are not institutional works and did not make significant use of institutional resources or the services of non-faculty employees working within the scope of their employment.

- b. Institutional Works

The Institution shall retain ownership of works created as institutional works. Institutional works include works that are supported by a specific allocation of R. R. Institution's funds or that are created at the direction of the R. R. Institutions for a specific purpose. Institutional works also include works whose authorship results from simultaneous or sequential contributions over time by multiple faculty and students.

7.2 Patents Policy

- a. The expenses incurred for filing and award of patents will be borne by the individual.
- b. The Institutions does not reserve the right to decide upon whether to file an application for the award of patents or not.
- c. The institution does not claim any ownership in profits made from patented property by an individual associated with Institutions.

8. Renewal of Policy

The renewal of the research policy will be processed every 5 years.



Dr. Maya Salimath G
Director – QAC
Director

Quality Assurance Cell (QAC)
R. R. Institutions, Bengaluru – 5



Policy for Feedback

Policy Applies to	: All Staff and Students.
Approval Authority	: Strategic Radar Enhancement Committee
Governing Authority	: Quality Assurance Cell
Responsible Officer	: Director – QAC
Approval Date	: 17 th August 2017
Effective Date	: 01 st September 2017
Date of Last Revision	: Not Applicable

1. POLICY STATEMENT

The purpose of this policy and the associated procedures is to achieve coordination and consistent practices of feedback collection, analysis and to work an action plan to result in quality enhancement.

2. POLICY SCOPE

The Policy applies to all staff and students of R.R Institutions Bangalore.

3. OBJECTIVES

- To achieve quality sustenance and enhancement ensuring that vision and mission of the institute are fulfilled.
- To know level of satisfaction on various process of institution and identify the gaps of expectation and delivery of stakeholders thereby helping in designing appropriate interventions.
- To enhance the stake holders experience through the systematic collection of feedback and analysis as a basis for improvement.

4. STAKE HOLDERS

Structured Feedback Shall be collected from the following stakeholders.

- Students
- Teachers
- Alumni

- d) Parents
- e) Employers
- f) Professionals

5. TYPES OF FEEDBACK

- I. Feedback on Curriculum
 - a. Programs offered:
RR Institutions consisting of colleges offering program like Pharmacy, Nursing, Allied Health Sciences, Architecture, Engineering, degree, MBA, Polytechnic etc are affiliated to various universities like RGUHS, VTU, BU, DTE etc.
 - b. Data Collection:
The institution's QAC collects the feedback on curricula & Syllabus by the various stakeholders like students, teachers, alumni, parents, employers, professionals through a structured questionnaire, (Annexure A) the feedback is collected offline or online (through the google forms once in every year.
 - c. Data Analysis and action taken:
The collected data is tabulated and analysed. The same is discussed in QAC and governing council meetings. The suggestions are communicated to the BOS of the programs.
- II. Feedback on Teaching process
 - a. Feedback Collection:
The feedback on teaching process of individual faculty, class wise is collected from all the respective class students. The feedback is collected twice in every semester through a structured questionnaire (Annexure B) through google forms.
 - b. Analysis and action taken:
The feedback collected is analysed. The feedback benchmark is frozen to 75/80%. The analysis is communicated to the head of the institutions along with a suggestion to identify the reasons behind the less feedback. The faculties are counselled to improve the performance in the grey areas. The analysis is discussed in the QAC and governing council meetings.
- III. Feedback on Principal
 - a. Feedback Collection:
The feedback on leadership of principals, class/college wise is collected from all the respective class students/ faculties. The feedback is collected twice in a year through a structured questionnaire (Annexure B) through google forms.
 - b. Analysis and action taken:
The feedback collected is analysed. The feedback benchmark is frozen to 75/80%. The analysis is communicated to the head of the institutions along with a suggestion to identify the reasons behind the less feedback. The analysis is discussed in the QAC and governing council meeting.
- IV. Feedback on HOD
 - a. Feedback Collection:

The feedback on overall performance of Head of the departments, class/college wise is collected from all the respective department students/ faculties. The feedback is collected twice in a year through a structured questionnaire (Annexure B) through google forms.

b. Analysis and action taken:

The feedback collected is analysed. The feedback benchmark is frozen to 75/80%. The analysis is communicated to the head of the institutions along with a suggestion to identify the reasons behind the less feedback. The analysis is discussed in the QAC and governing council meetings.

V. Feedback on Management

a. Feedback Collection:

The feedback on Management is collected college wise from all the respective faculties. The feedback is collected twice in a year through a structured questionnaire (Annexure B) through google forms.

b. Analysis and action taken:

The feedback collected is analysed. The feedback analysis is compared to the previous year data to check whether there is any improvement or deterioration with respect to the previous year. The major lacunae are chalked out. The analysis is discussed in the QAC and governing council meetings.

VI. Feedback on Institutional Facility

a. Feedback Collection:

The feedback on Management is collected college wise from all the respective students. The feedback is collected twice in a year through a structured questionnaire (Annexure B) through google forms.

b. Analysis and action taken:

The feedback collected is analysed. The feedback analysis is compared to the previous year data to check whether there is any improvement or deterioration with respect to the previous year. The major lacunae are chalked out. The analysis is discussed in the QAC and governing council meetings.

VII. Parent Feedback:

Feedback shall be collected during parent meet to evaluate attributes like student academic development, teaching performance, infrastructure facilities and co-curricular, extracurricular activities etc.

VIII. Alumni feedback:

Online feedback from alumni shall be collected once a year. Offline feedback from alumni shall be collected during alumni meets

IX. Suggestion Boxes:

The suggestion box is placed at common place to collect feedback on regular basis. (To be opened by principal/vice – principal, academic in charge, teacher and student representative once in a month). The Suggestions/ complaints received shall be recorded with action taken. It shall be stated in minutes of the meeting of academic monitoring committee.

X. Online Grievance redressal system:

Student shall register any grievance through online grievance redressal system. Grievance shall be addressed as per redressal policy.

XI. Informal Feedback:

Informal feedback shall be collected by the principal, academic in charge, HOD, Faculty and the management members by random talk with students, alumni, employers, and professionals.

6. DESIGN OF INSTRUMENT

- a) Questions for collection of feedback from stakeholders shall be aligned with program outcomes. Vision-mission and policy statement of the college and shall consider various aspects of quality achievement and assurance
- b) Question for feedback collection shall be designed and discussed in IQAC meeting. Formats for the same shall be released after approval from members of IQAC and SREC.
- c) Any revision in the questionnaire for collection of feedback from the stakeholders shall be discussed in first all IQAC meet in the beginning of the academic year.

7. MODE OF FEEDBACK COLLECTION

- a) Online mode:
 - i. The feedback is collected through online mode by circulating google forms
 - ii. Feedback shall be collected from the office of the director of QAC by circulating the google forms to the respective stake holder group through mail or whats app. The feedback is collected by visiting each class individually for student feedback.
 - iii. Strict confidentiality shall be maintained throughout the process for recording the process.
 - iv. Any breach of confidentiality shall be dealt with utmost seriousness and shall be reported to QAC. A strict disciplinary action shall be initiated against those found guilty.
- b) Offline Mode:
 - i. Feedback shall be collected on papers as per approved formats of questionnaires for following stakeholders
Alumni – during alumni meet, Parent – during parent meet, Employers – During placement drive,
 - ii. The records shall be maintained by alumni coordinator, class teachers and training and placement officer respectively.

8. THE PRACTICE

- a) Feedback Collection:

Online and offline feedback collection shall be collected through well designed with Likart rating scale. Questions for feedback from stakeholders shall be decided by QAC and SREC.
- b) Feedback Analysis:

The Feedback collected shall be analysed and interpreted critically as per rating/ response given under complete confidentiality by QAC.
- c) Action taken:

The QAC shall decide the plan of action to improve the gaps and problems and to implement appropriate changes. Feedback collection, analysis and action taken report shall be stated in minutes of meetings of QAC

d) **Feedback Report:**

The feedback analysis and action taken shall be conveyed to all stakeholders.

e) **Suggestions for updation in curriculum shall be communicated:** The suggestions are communicated to the BOS of the programs.

9. FEEDBACK ANALYSIS

- a) Online responses collected through google forms shall be analysed by QAC coordinator and presented in the QAC meeting.
- b) The percentage of high rating (Strongly agree and agree) receive shall be calculated. If the percentage is less than 70%, shortfall shall be identified, and action plan shall be decided to bridge the gap. Viz. organising guest lectures, make up classes, seminars, conference, workshop, training program, value added courses, industrial visit, field visit etc.
- c) Every specific suggestion received shall be discussed one by one to decide the course of action.
- d) Review of action taken shall be discussed in subsequent QAC meeting. Compliance and non-compliance shall be assessed, reported and stated in MOM of QAC meet.
- e) Teacher feedback is taken on response scale of Strongly Agree, Agree, Neither agree or disagree, disagree, strongly disagree.
- f) Feedback analysis of teacher performance is assessed keeping the following points in view:
 - i. Overall % of rating for all the parameters should not be less than 75%.
 - ii. If it is observed that both attitude and teaching is found to be poor, then the subject teacher shall be changed immediately.
 - iii. If teacher is given negative remarks for two successive academic years, he or she shall not be considered for increment and promotion.
 - iv. If a teacher fails to improve for successive years, a disciplinary action shall be initiated as per the service rules of PKMET
 - v. A teacher with positive remarks (more than 90% in all parameters) shall be motivated for the effort with a letter of appreciation
 - vi. Feedback redressal committee shall be constituted to address the grievances/issues mentioned in the academic feedback received from students

10. SCHEDULE FOR FEEDBACK COLLECTION

Director QAC shall prepare a schedule for collection of feedback from stakeholders and notify them. Feedback shall be collected as per following.

a) **Students:**

- i. **Feedback on curriculum:** The feedback on curriculum from students is collected once a year in the month of January/February.
- ii. **Feedback on Teaching and Institutional facility:** The feedback is collected at least twice a year/ semester

Odd Semester: last week of July and September.

Even Semester: last week of January and March.

Yearly Scheme: last week of July and last week of March.

b) Teachers:

- i. Feedback on curriculum: The feedback on curriculum from teacher is collected once a year in the month of January/February, as and when any change in curriculum is implemented by the respective university.
- ii. Feedback on Institutional facility, Principals and HODs: The feedback is collected at least twice a year last week of July and last week of March

c) Alumni:

- i. Online Mode: The feedback is collected is collected once in a year in the month January/ February
- ii. Offline mode: During alumni meet and whenever alumnus visit the campus.

d) Employers:

- i. Online Mode: The feedback is collected is collected once in a year in the month January/ February after student placement drive.

e) Professional:

- i. Online Mode: Once in a year in the month January/ February as and when any change in curriculum is implemented by the respective university.

f) Parent:

- i. Offline mode: During parent meet and whenever a parent visit campus.

11. RENEWAL POLICY

The renewal of the feedback policy will be processed every 5 years.



(Dr. Maya Salimath G)

Director – QAC

Director

Quality Assurance Cell (QAC)
R R Institutions, Bengaluru – 560090



R. R. INSTITUTIONS

Chikkabanavara, Bengaluru-560090

QUALITY ASSURANCE CELL (QAC)

Ver- 02/2022

R. R. Inst./QAC/2021-22/031

Policy for Support to Higher Education

Policy Applies to	: All Staff.
Approval Authority	: Principals of all colleges
Governing Authority	: Quality Assurance Cell
Responsible Officer	: Director - QAC
Approval Date	: 23 rd August 2017
Effective Date	: 01 st September 2017
Date of Last Revision	: Not Applicable

1. PREAMBLE

This policy governs the rules and regulations of all the facilities given to the employees of R. R. Institutions, who are involved into research or pursuing their higher studies in relevant domain. This policy will be in effect from 1st September 2017.

2. ELIGIBILITY

Following are the eligibility criteria for availing the facilities

1. The facilities of this policy can be availed only by the employees of RR institutions.
2. The employee should have completed the probationary period.
3. In case the employee resigns the job she/he will not be eligible for the facilities.
4. The facility can be availed by the candidates who have the eligibility of registration as per the UGC norms.
5. The employee who is ready to give an undertaking of continuing the services at RR institutions for a period of 3 years after the completion of course, the facility availed for.

3. LEAVES

The Employees pursuing research and higher education in the relevant domain can avail on duty leaves for the following reasons.

1. Attending Exams
2. Course work
3. Doctoral committee meetings
4. Open seminars/colloquiums
5. Comprehensive Viva Voce
6. Defence Viva Voce
7. One day in 2 months for meeting the guide/supervisor for research discussion.

The leaves to be availed on prior permission of at least 3 working days. The attendance of the same, signed with seal of the guide/Research Centre Head to be produced within 3 working days of availed period.

4. INFRASTRUCTURE FACILITIES

The employees who have registered for higher education or research can utilise the laboratories, library, digital library, and other Research Centre facilities.

5. FINANCIAL SUPPORT

1. Research centre fee: A scholarship of 10% of the research centre fee will be given to the employees who are working at the RR institutions and who have registered for higher education at any college/Research Centre of RR institutions.
2. The financial support for attending the conference or seminars and other skill development programme can be availed as follows with reference to research policy of R R Institutions. (No 4.2.4)

Description	Maximum Allowed
Program held abroad	US \$300
Program held in India: International	Rs. 3000
National	Rs. 1500

6. INCENTIVES & INCREMENT


1. Cash Incentive of Rs. 1000/- will be provided on publishing of paper in the Journal/s (with ISSN) UGC Care listed / Scopus/WOS/SC.
2. Cash Incentive of Rs. 1000/- will be provided for a faculty who will publish a Paper with ISBN/ Proceedings.
3. Cash Incentive of Rs. 2000/- will be provided for a faculty who will publish a Book with ISBN.
4. Employees who complete their Ph.D. degree while in service shall be entitled to increments as per institutional norms if such Ph.D. is in the relevant branch / discipline and has been awarded by a university complying with the process prescribed by the UGC.
5. Employees who acquire M.Phil. Degree or a MTech, NET, SLET, KSET, degree in a relevant Branch / discipline recognised by a Statutory University while in service, shall be entitled to one increment.

7. REVISION OF THE POLICY

The revision of this policy can be made every five year based on the need.

8. CUSTODY OF THE POLICY

The implementation, updating and custodian of Policy for support to Higher Education shall be with the Quality Assurance Cell of R R Institutions.


(Dr. Maya Salimath G)
Director QAC

Director
Quality Assurance Cell (QAC)
R R Institutions, Bengaluru - 560096



RR College of Pharmacy

Chikkabanavara, Bangalore-560090

Accredited by NAAC with 'A' Grade

Internal Quality Assurance Cell

R.R.C.P./IQAC/2023-24/3a

28th May 2024

INTERNAL QUALITY ASSURANCE CELL


MEETING NOTICE

27th IQAC Meeting is scheduled on 31st May 2024, at 11.00 AM in the Principal's chamber, RRCOP.

Following agendas will be discussed in the meeting:

1. Confirmation of minutes of 26th meeting.
2. Action taken report of the previous meeting.
3. For Discussions
 - i. Budget and the requirement list for the year 24-25.
 - ii. Proposal for an international conference/seminar/workshop etc.
 - iii. To conduct an FDP and SDP for this academic year.
 - iv. AQAR file submission.
 - v. Feedback analysis report-I
 - vi. Any other matter

All are requested kindly to make convenient to attend the meeting.


IQAC - CO-ORDINATOR
(Dr. S D Vachala)




PRINCIPAL
(Dr. Narayanaswamy VB)

PRINCIPAL
R.R. College of Pharmacy
Chikkabanavara, Bangalore

Copy to:

- Members of the Committee



RR College of Pharmacy

Chikkabanavara, Bangalore-560090

Accredited by NAAC with 'A' Grade

Internal Quality Assurance Cell

SR.NO.	POST	NAME OF THE TEACHER	DEPARTMENT	SIGNATURE
1.	Head of the committee	Dr. Narayanaswamy V. B.	RRCP	
2.	Member	Mr. KM Prasad	Industrialist	
3.	Member	Dr Shyam Nandan Yadav	Assistant Professor	
4.	Member	Srinivas HV	Parent representative	
5.	Member	Prakash M	Parent representative	
6.	Co-ordinator	Dr S D Vachala	Pharma Chemistry	
7.	Member	Dr. SateeshKumar	Pharmacy Practice	
8.	Member	Dr. Seema Gupta	Pharmacognosy	
9.	Member	Mr.Mahalingan.K	Pharmaceutics	
10.	Member	Dr. Deeparani U	pharmacology	
11.	Member	Mrs. Poornima AN	Pharmachemistry	
12.	Member	Dr. Harish R	Physical Education	
13.	Member	Mrs. Basamma	RRCP	
14.	Member	Mr. Tushar	1 st sem Bpharm	
15.	Member	Ms. Vaishnavi HB	1 st PharmD	
16.	Member	Ms. Ruchi Gupta	5 th sem BPharm	
17.	Member	Mr. Ajay Kumar	5 th PharmD	



RR College of Pharmacy

Chikkabanavara, Bangalore-560090

Accredited by NAAC with 'A' Grade

Internal Quality Assurance Cell

R.R.C.P./IQAC/2023-24/3b

31st May 2024

INTERNAL QUALITY ASSURANCE CELL

27TH MEETING PROCEEDINGS

The IQAC Meeting was conducted on 31st May 2024 at 11.00 AM in Principal's chamber, RRCOP. The following members attended the meeting:

Sr.NO.	POST	NAME OF THE TEACHER	DEPARTMENT
1	Head of the committee	Dr. Narayanaswamy V. B.	RRCP
2	Member	Mr. KM Prasad	Industrialist
3	Member	Dr Shyam Nandan Yadav	Assistant Professor
4	Member	Srinivas HV	Parent representative
5	Member	Prakash M	Parent representative
6	Co-ordinator	Dr S D Vachala	Pharma Chemistry
7	Member	Dr. SateeshKumar	Pharmacy Practice
8	Member	Dr. Seema Gupta	Pharmacognosy
9	Member	Mr.Mahalingan.K	Pharmaceutics
10	Member	Dr. Deeparani U	pharmacology
11	Member	Mrs. Poornima AN	Pharmachemistry
12	Member	Dr. Harish R	Physical Education
13	Member	Mrs. Basamma	RRCP
14	Member	Mr. Tushar	1 st sem Bpharm
15	Member	Ms. Vaishnavi HB	1 st PharmD
16	Member	Ms. Ruchi Gupta	5 th sem BPharm
17	Member	Mr. Ajay Kumar	5 th PharmD

The Chairperson, IQAC, welcomed all the members. The meeting started with a brief introduction of all members.

Agenda

1. **Confirmation of the minutes of 26th meeting:** IQAC Co-ordinator briefed about the proceedings of the last meeting of IQAC to all members.

Resolution: Confirmed



2. Action taken report on the previous meeting is attached.

Resolution: Approved

3. For Discussions:

- a. The stationary requirements and the budget of the 24-25 calender, was asked to be given by the IQAC co-ordinator.
- b. Chairperson informed the co-ordinator to plan and organize seminars, workshops and conferences.
- c. Members asked the co-ordinator about the publication on research papers and books.
- d. Chairperson informed to organize FDP and SDP for the academic year 23-24.
- e. Feedback analysis report part-I was received from QAC and the same was discussed in the meeting.
- f. The members asked about the AQAR file submission.

The meeting was ended with Vote of Thanks by the IQAC Coordinator.

IQAC - CO-ORDINATOR

(Dr. S.D. Achala)



PRINCIPAL

(Dr. Narayanaswamy VB)

PRINCIPAL
R.R. College of Pharmacy
Chikkabanavara, Bangalore



RR College of Pharmacy

Chikkabanavara, Bangalore-560090

Accredited by NAAC with 'A' Grade

Internal Quality Assurance Cell

R.R.C.P./IQAC/2023-24/3c

31st May 2024

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

Action taken report on meeting of Internal Quality Assurance Cell (IQAC) of R. R. College of Pharmacy was held on 19th March 2024 at 10.30 M in the Principal's Chamber.

SI No	Agenda	Resoluti on	Action taken
1	1 st sessional exam valuation and performance of students	Noted	Students' sessional exams performance was discussed. The improvement sessional was conducted. The internal marks were entered in the IA mark register by the concern faculties.
2	Syllabus completion by April 2024 and Conduct of next sessional exams	Noted	Syllabus was completed and sessional exams were conducted. Marks were informed to the students.
3	Committee related program report submission	Noted	Concern committee co-ordinators were informed, called and the files were checked by the IQAC co-ordinator. And the same to followed for the second part of 2023-24.
4	Any other matter	Noted	a. Faculties have attended FDP, workshop, seminars and webinars conducted by other institutions. b. Pharmacology department received one grant from RGUHS for conducting a national seminar. c. Final year, passed out students 43, have got placement in various companies and 12 students have gone for their higher studies.

IQAC - CO-ORDINATOR

(Dr. S.D Vachala)



PRINCIPAL

(Dr. Narayanaswamy VB)

PRINCIPAL

R.R. College of Pharmacy
Chikkabanavara, Bangalore



SR.NO.	POST	NAME OF THE TEACHER	DEPARTMENT	SIGNATURE
1	Head of the committee	Dr. Narayanaswamy V. B.	RRCP	
2	Member	Mr. KM Prasad	Industrialist	
3	Member	Dr Shyam Nandan Yadav	Assistant Professor	
4	Member	Srinivas HV	Parent representative	
5	Member	Prakash M	Parent representative	
6	Co-ordinator	Dr S D Vachala	Pharma Chemistry	
7	Member	Dr. Sateesh Kumar	Pharmacy Practice	
8	Member	Dr. Seema Gupta	Pharmacognosy	
9	Member	Mr. Mahalingan. K.	Pharmaceutics	
10	Member	Dr. Deeparani U	pharmacology	
11	Member	Mrs. Poonima AN	Pharmachemistry	
12	Member	Dr. Harish R	Physical Education	Harish R
13	Member	Mrs. Basamma	RRCP	
14	Member	Mr. Tushar	1 st sem Bpharm	Tushar
15	Member	Ms. Vaishnavi HB	1 st PharmD	
16	Member	Ms. Ruchi Gupta	5 th sem BPharm	Ruchi Gupta
17	Member	Mr. Ajay Kumar	5 th PharmD	Ajay Kumar



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Internal Quality Assurance Cell

R.R.C.P./IQAC/2023-24/1a

12th January 2024

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING NOTICE

25th Meeting of IQAC is scheduled on 16th January 2024, at 11.30 AM in the Principal's chamber, at R. R. College of Pharmacy.

Following agenda will be discussed in the meeting:

- i. Lesson planner for the upcoming semester and annual programs subjects.
- ii. Syllabus completion for the 1st sessional exams and conducting sessional exams
- iii. Department seminars, workshops and conferences
- iv. Faculty feedback on the previous year 22-23.
- v. RGUHS and other funding sources- Sending proposals.
- vi. Placement of final year students.
- vii. Any other matter

All are requested kindly to make convenient to attend the meeting.


IQAC - CO-ORDINATOR



Copy to:

- Members of the Committee


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Chikkabanavara, Bangalore



RR College of Pharmacy

Chikkabanavara, Bangalore-560090

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Internal Quality Assurance Cell

S.No	Members	Name	Signature
1	Head of the committee	Dr. Narayanaswamy V. B.	
2	Member	Mr. KM Prasad	
3	Member	Dr Shyam Nandan Yadav	
4	Member	Srinivas HV	
5	Member	Prakash M	
6	Co-ordinator	Dr S D Vachala	
7	Member	Dr, SateeshKumar	
8	Member	Dr. Seema Gupta	
9	Member	Mr.Mahalingan.K	
10	Member	Dr. Deeparani U	
11	Member	Mrs. Poornima AN	
12	Member	Dr. Harish R	
13	Member	Mrs. Basamma	
14	Member	Mr. Tushar	
15	Member	Ms. Vaishnavi HB	
16	Member	Ms. Ruchi Gupta	
17	Member	Mr. Ajay Kumar	

IQAC - CO-ORDINATOR



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Internal Quality Assurance Cell

R.R.C.P./IQAC/2022-23/1b

16th January 2024

INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCEEDINGS

The IQAC Meeting was conducted on 16th January 2024 at 11.30 AM in Principal's chamber, RRCOP.

The following members attended the meeting:

S.No	Members	Name	Signature
1	Head of the committee	Dr. Narayanaswamy V. B.	
2	Member	Mr. KM Prasad	
3	Member	Dr Shyam Nandan Yadav	
4	Member	Srinivas HV	
5	Member	Prakash M	
6	Co-ordinator	Dr S D Vachala	
7	Member	Dr. SateeshKumar	
8	Member	Dr. Seema Gupta	
9	Member	Mr.Mahalingan.K	
10	Member	Dr. Deeparani U	
11	Member	Mrs. Poornima AN	
12	Member	Dr. Harish R	
13	Member	Mrs. Basamma	
14	Member	Mr. Tushar	
15	Member	Ms. Vaishnavi HB	
16	Member	Ms. Ruchi Gupta	
17	Member	Mr. Ajay Kumar	

The Chairman IQAC welcomed all the members. The meeting started with a brief introduction of all members.

Agenda

1. Confirmation of the minutes of 24th meeting: IQAC Coordinator briefed about the proceedings of 24th meeting of IQAC to all members.



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Resolution: Confirmed

2. **Action taken report on resolutions adopted in the 24th meeting:** IQAC Coordinator communicated the members about the action taken report on resolutions adopted in the 24th meeting.

Resolution: Approved

For Discussions

- Members informed the coordinator to collect the Lesson planner of 23-24 year.
- The chair person informed to complete the portions for the 1st sessional exams.
- To conduct the seminars, workshops etc as per the COE given.
- Feedback analysis was discussed in the meeting.
- The coordinator was informed to communicate the faculties about the research grant proposals.
- Discussion on placement and higher education of passed out students were made in the meeting.

The meeting was ended with Vote of Thanks by the IQAC Coordinator.

IQAC - CO-ORDINATOR




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Chikkabanavara, Bangalore



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Chikkabanavara, Bangalore-560090

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Internal Quality Assurance Cell

12th January 2024

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report

Action taken report on the 24th meeting of Internal Quality Assurance Cell (IQAC) of R. R. College of Pharmacy was held on 15th December 2023 at 11.30 AM in the Principal's Chamber.

SI No	Agenda	Resolution	Action taken
1	Calendar of events	Noted	Submitted and got approved. Circulated to faculties and students.
2	RGUHS project	Noted	The concerned faculties were informed to complete the project and submit the reports to the university with in the stipulated period of time.
3	AQAR submission	Noted	All the criteria files were verified by the coordinator and the chair person. Criteria heads were informed to file the supporting evidences.
4	Any other matters: Research grants	Noted	The chair person informed the co-ordinator to start the faculty grant project and follow up. And, Faculties were informed to submit the proposals to the other funding resources.

IQAC - CO-ORDINATOR



PRINCIPAL

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Chikkabanavara, Bangalore

SR.NO.	POST	NAME OF THE TEACHER	DEPARTMENT	SIGNATURE
1	Head of the committee	Dr. Narayanaswamy V. B.	RRCP	
2	Member	Mr. KM Prasad	Industrialist	
3	Member	Dr Shyam Nandan Yadav	Assistant Professor	
4	Member	Srinivas HV	Parent representative	
5	Member	Prakash M	Parent representative	
6	Co- ordinator	Dr S D Vachala	Pharma Chemistry	
7	Member	Dr, SateeshKumar	Pharmacy Practice	
8	Member	Dr. Seema Gupta	Pharmacognosy	
9	Member	Mr.Mahalingan.K	Pharmaceutics	
10	Member	Dr. Deeparani U	pharmacology	
11	Member	Mrs. Poornima AN	Pharmachemistry	
12	Member	Dr. Harish R	Physical Education	
13	Member	Mrs. Basamma	RRCP	
14	Member	Mr. Tushar	1 st sem Bpharm	
15	Member	Ms. Vaishnavi HB	1 st PharmD	
16	Member	Ms. Ruchi Gupta	5 th sem BPharm	
17	Member	Mr. Ajay Kumar	5 th PharmD	



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Internal Quality Assurance Cell

R.R.C.P./IQAC/2023-24/2a

13th March 2024

INTERNAL QUALITY ASSURANCE CELL

MEETING NOTICE

26th IAQC Meeting is scheduled on 19th March 2024, at 10.30 AM in the Principal's chamber, RRCOP.

Following agendas will be discussed in the meeting:

1. Confirmation of minutes of 25th meeting.
2. Action taken report of Phase-1- Faculty feedback 2023-24.
3. For Discussions
 - i. 1st sessional exam valuation and performance of students
 - ii. Syllabus completion by April 2024
 - iii. Conduct of next sessional exams
 - iv. Committee related program organisation and report submission
 - v. Any other matter

All are requested kindly to make convenient to attend the meeting.

IQAC - CO-ORDINATOR

(Dr. S.D. Yachala)



PRINCIPAL

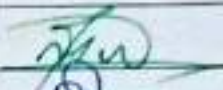

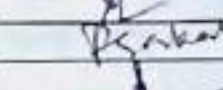
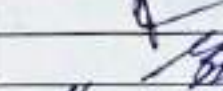
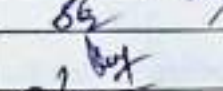
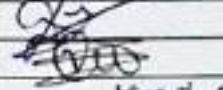
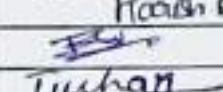
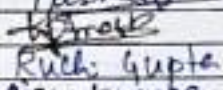
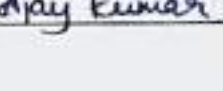
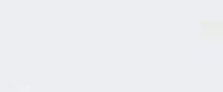
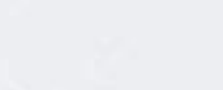
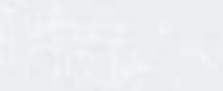

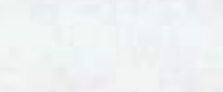



(Dr. Narayanaswamy VB)

PRINCIPAL

R.R. College of Pharmacy
Chikkabanavara, Bangalore

Copy to:

- Members of the Committee

SR.NO.	POST	NAME OF THE TEACHER	DEPARTMENT	SIGNATURE
1	Head of the committee	Dr. Narayanaswamy V. B.	RRCP	
2	Member	Mr. KM Prasad	Industrialist	
3	Member	Dr Shyam Nandan Yadav	Assistant Professor	
4	Member	Srinivas HV	Parent representative	
5	Member	Prakash M	Parent representative	
6	Co-ordinator	Dr S D Vachala	Pharma Chemistry	
7	Member	Dr. SateeshKumar	Pharmacy Practice	
8	Member	Dr. Seema Gupta	Pharmacognosy	
9	Member	Mr.Mahalingan.K	Pharmaceutics	
10	Member	Dr. Deeparani U	pharmacology	
11	Member	Mrs. Poornima AN	Pharmachemistry	
12	Member	Dr. Harish R	Physical Education	
13	Member	Mrs. Basamma	RRCP	
14	Member	Mr. Tushar	1 st sem Bpharm	
15	Member	Ms. Vaishnavi HB	1 st PharmD	
16	Member	Ms. Ruchi Gupta	5 th sem BPharm	
17	Member	Mr. Ajay Kumar	5 th PharmD	



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Internal Quality Assurance Cell

R.R.C.P./IQAC/2023-24/2b

19th March 2024

INTERNAL QUALITY ASSURANCE CELL

PROCEEDINGS

The IQAC Meeting was conducted on 19th March 2024 at 10.30 AM in Principal's chamber, RRCOP.

The following members attended the meeting:

SR.NO.	POST	NAME OF THE TEACHER	DEPARTMENT
1.	Head of the committee	Dr. Narayanaswamy V. B.	RRCP
2.	Member	Mr. KM Prasad	Industrialist
3.	Member	Dr Shyam Nandan Yadav	Assistant Professor
4.	Member	Srinivas HV	Parent representative
5.	Member	Prakash M	Parent representative
6.	Co-ordinator	Dr S D Vachala	Pharma Chemistry
7.	Member	Dr, SateeshKumar	Pharmacy Practice
8.	Member	Dr. Seema Gupta	Pharmacognosy
9.	Member	Mr.Mahalingan.K	Pharmaceutics
10.	Member	Dr. Deeparani U	pharmacology
11.	Member	Mrs. Poornima AN	Pharmachemistry
12.	Member	Dr. Harish R	Physical Education
13.	Member	Mrs. Basamma	RRCP
14.	Member	Mr. Tushar	1 st sem Bpharm
15.	Member	Ms. Vaishnavi HB	1 st PharmD
16.	Member	Ms. Ruchi Gupta	5 th sem BPharm
17.	Member	Mr. Ajay Kumar	5 th PharmD

The Chairman, IQAC welcomed all the members. The meeting started with a brief introduction of all members.

Agenda

1. **Confirmation of the minutes of 25th meeting:** IQAC Coordinator briefed about the proceedings of the last meeting of IQAC to all members.

Resolution: Confirmed

2. **Action taken report on Phase-1, Faculty Feedback 2024:** IQAC Coordinator communicated the members about the faculty feedback report. The faculties, whose feedback was not satisfactory, were called and the action was taken. Resolutions were adopted in the meeting.

Resolution: Approved

For Discussions

- i. The students' performance in 1st internal exam was discussed.
- ii. The faculties were informed to complete the syllabus for all the odd semesters' students.
- iii. Committee related program organisation and report submission: Committee heads were informed to complete the events as given in COE and to submit the reports.
- iv. Any other matter – Faculties were encouraged to attend and participate in the workshops and conferences conducted by RGUHS and other institutions respectively.
- v. The faculties were informed to write the research proposals to the funding agencies. Totally, 10 short term project proposals were already submitted to RGUHS by faculties. Documents were filed.
- vi. Purchase of instruments: Discussed with the executive officer, Campus-1.
- vii. Placement of final year students: Informed to the respective committee coordinator to organize workshops related to the behavioural and career development skills.

The meeting was ended with Vote of Thanks by the IQAC Coordinator.


IQAC – CO-ORDINATOR

(Dr. S. Jayachala)




PRINCIPAL

(Dr. Narayanaswamy VB)

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Internal Quality Assurance Cell

R.R.C.P./IQAC/2023-24/2c

19th March 2024

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

Action taken report on meeting of Internal Quality Assurance Cell (IQAC) of R. R. College of Pharmacy was held on 19th March 2024 at 10.30 AM in the Principal's Chamber.

SI No	Agenda	Resolution	Action taken
1	1 st Internal exam valuation	Noted	Informed to faculties
2	Syllabus completion	Noted	Informed to faculties
3	Faculty Feedback analysis	Noted	Concern faculties were informed, called and the issue was resolved.
4	Committee related program report submission	Noted	Reports were submitted
5	Attending workshop, Conferences	Noted	Informed and followed
6	Writing research proposals	Noted	Informed and followed
7	Purchase of instruments	Noted	Informed all HODs to give the requirement
8	Placement of final year students	Noted	Informed to the placement committee coordinator

IQAC - CO-ORDINATOR

(Dr. S D Vachala)



PRINCIPAL

(Dr. Narayanaswamy VB)

PRINCIPAL

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Chikkabanavara, Bangalore



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Internal Quality Assurance Cell

R.R.C.P./IQAC/2023-24/2c

19th March 2024

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

1. Students' performance in the 1st internal exam was discussed in the meeting.
2. Faculties were informed to complete the syllabus and train the students for the next internal exam to perform well.
3. The phase-1, faculty feedback was taken from students and it was analyzed by QAC. The feedback report was discussed in the IQAC meeting. The faculties, whose report were not satisfactory, were called personally and informed about their feedback report. The resolutions were made in the meeting. They were informed to use ICT facilities to improve their teaching process.
4. The HODs were informed to enlist the instruments required for their department laboratories.
5. The placement committee coordinator was informed to conduct the campus interview and get the placement for the students. Also, informed to conduct workshops related to behavioral and career development skills.

IQAC - CO-ORDINATOR

(Dr. S D Vachala)



PRINCIPAL

(Dr. Narayanaswamy VB)

PRINCIPAL

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

R.R.C.P./IQAC/2023-24/4a

26th August 2024

INTERNAL QUALITY ASSURANCE CELL

MEETING NOTICE

28th IQAC Meeting is scheduled on 30th August 2024, at 10.30 AM in the Principal's chamber, RRCOP.

Following agendas will be discussed in the meeting:

1. Syllabus completion for the upcoming RGUHS exam Oct-Nov 2024.
2. Feedback analysis of the odd sem 23-24.
3. Result analysis odd sem 23-24.
4. Students short term project from RGUHS, Bangalore.
5. Any other matters

All are requested kindly to make convenient to attend the meeting.

IQAC - CO-ORDINATOR

(Dr. R. B. Vachela)



PRINCIPAL

(Dr. Narayanaswamy VB)

PRINCIPAL

R.R. College of Pharmacy
Chikkabanavara, Bangalore

Copy to:

- Members of the Committee



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Internal Quality Assurance Cell

S.No	Members	Name	Signature
1	Head of the committee	Dr. Narayanaswamy V. B.	
2	Member	Mr. KM Prasad	
3	Member	Dr Shyam Nandan Yadav	
4	Member	Srinivas HV	
5	Member	Prakash M	
6	Co-ordinator	Dr S D Vachala	
7	Member	Dr, SateeshKumar	
8	Member	Dr. Seema Gupta	
9	Member	Mr.Mahalingan.K	
10	Member	Dr. Deeparani U	
11	Member	Mrs. Poornima AN	
12	Member	Dr. Harish R	
13	Member	Mrs. Basamma	
14	Member	Mr. Tushar	
15	Member	Ms. Vaishnavi HB	
16	Member	Ms. Ruchi Gupta	
17	Member	Mr. Ajay Kumar	



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Internal Quality Assurance Cell

R.R.C.P./IQAC/2023-24/4b

30th August 2024

INTERNAL QUALITY ASSURANCE CELL

28TH MEETING PROCEEDINGS

The IQAC Meeting was conducted on 30th August 2024 at 10.30 AM in Principal's chamber, RRCOP. The following members attended the meeting:

SR.NO.	POST	NAME	DEPARTMENT	SIGNATURE
1	Head of the committee	Dr. Narayanaswamy V. B.	RRCP	
2	Member	Mr. KM Prasad	Industrialist	
3	Member	Dr Shyam Nandan Yadav	Assistant Professor	
4	Member	Srinivas HV	Parent representative	
5	Member	Prakash M	Parent representative	
6	Co-ordinator	Dr S D Vachala	Pharma Chemistry	
7	Member	Dr, SateeshKumar	Pharmacy Practice	
8	Member	Dr. Seema Gupta	Pharmacognosy	
9	Member	Mr.Mahalingan.K	Pharmaceutics	
10	Member	Dr. Deeparani U	pharmacology	
11	Member	Mrs. Poornima AN	Pharmachemistry	
12	Member	Dr. Harish R	Physical Education	
13	Member	Mrs. Basamma	RRCP	
14	Member	Mr. Tushar	1 st sem Bpharm	
15	Member	Ms. Vaishnavi HB	1 st PharmD	
16	Member	Ms. Ruchi Gupta	5 th sem BPharm	
17	Member	Mr. Ajay Kumar	5 th PharmD	

The Chairperson, IQAC, welcomed all the members. The meeting started with a brief introduction of all members.

Agenda

1. Confirmation of the minutes of 27th meeting: IQAC Co-ordinator briefed about the proceedings of the last meeting of IQAC to all members.

Resolution: Confirmed


2. Action taken report on the previous meeting is attached.

Resolution: Approved

3. For Discussions:

- a) Syllabus completion for the upcoming RGUHS exam Oct-Nov 2024: The chair person informed the co-ordinator to inform the faculty about the tentative RGUHS exam dates. And, also told to complete the syllabus for the next sessional and university exams.
- b) Feedback analysis of the odd sem 23-24: feedback of the faculty was discussed. The faculty whose feedback was not satisfactory, are informed and called during the meeting. Necessary action was taken.
- c) Odd sem 23-24 result analysis: Result was discussed. And, the class in charges were informed to take the required steps to improve the overall students' performance in the exams, like conducting unit test, group discussion, interactive sessions, etc.
- d) Students short term project from RGUHS, Bangalore: Totally five research grants were received from the RGUHS, under the short term UG projects for the year 24-25. The chairperson congratulated the faculty who received the grants. Other members also appreciated for the same.
- e) Any other matters: The chairperson informed to complete the RGUHS teachers online data entry as early as possible.

The meeting was ended with Vote of Thanks by the IQAC Coordinator.


IQAC – CO-ORDINATOR

(Dr. S D Vachala)




PRINCIPAL

(Dr. Narayanaswamy VB)

PRINCIPAL
R.R. College of Pharmacy
Chikkabanavara, Bangalore



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Internal Quality Assurance Cell

R.R.C.P./IQAC/2023-24/4c

30th August 2024

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

Action taken report on meeting of Internal Quality Assurance Cell (IQAC) of R. R. College of Pharmacy was held on 30th August 2024 at 10.30 AM in the Principal's Chamber.

SI No	Agenda	Resolution	Action taken
1	The stationary requirements and the budget of the calendar year 24-25 was asked to be given by the IQAC co-ordinator.	Noted	The required stationary materials list was given to the administration office.
2	Chairperson informed the co-ordinator to plan and organize seminars, workshops and conferences.	Noted	Seminars were conducted as per the COE. National level conference "RRPharmacon-2024" was organised and conducted by the Pharmacology department successfully.
3	Members asked the co-ordinator about the publication on research papers and books.	Noted	Research articles and review articles were published in Scopus and web of science indexed journals. Faculty also, contributed to books publication, and book edition.
4	Chairperson informed to organize FDP and SDP for the academic year 23-24.	Noted	5 days hybrid mode FDP was organised and conducted by IQAC. For conducting SDP, proposal was submitted.
5	Feedback analysis report part-I was received from QAC and the same was discussed in the meeting.	Noted	Feedback for the year 23-24, part-1 was discussed and the faculty was initiated for using ICT facilities.
6	The members asked about the AQAR file submission.	Noted	All the criteria heads were informed to submit the files for the verification.


IQAC - CO-ORDINATOR

(Dr. S. N. Chahala)




PRINCIPAL

(Dr. Narayanaswamy VB)

PRINCIPAL
R.R. College of Pharmacy
Chikkabanavara, Bangalore



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCTOR COMMITTEE

Date: 09/12/2023

Circular

PROCTORING COMMITTEE

All the staffs are hereby informed to attend the meeting on 11/12/2023 at 04.00 pm, for discussing about the following agendas.

Agenda:

- Suggestions for effective proctoring system.
- Allotment of Proctors for the current academic year.
- Prepare the list of Proctors and Proctees.
- Any other matter with the permission of chair.

Venue: Board Room


(Mr. Nagaraj N. Durgadasheemi)

Coordinator

Proctor Committee



Principal
PRINCIPAL
R.R. College of Pharmacy
Chikkabanavara, Bangalore



RR COLLEGE OF PHARMACY

Chikkabanavara, Bangalore-560090
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCTOR COMMITTEE

Date: 11/12/2023

PROCTORING COMMITTEE

Minutes of Meeting

Proctoring Committee meeting was held on 11/12/2023 at 3.00 pm to discuss and decide upon the following agenda at Board Room.

Agenda:

- Suggestions for effective proctoring system.
- Allotment of Proctors.
- Prepare the list of Mentors/ Proctors and Mentees / Proctees of the First year.
- Any other matter with the permission of chair.

1. Chairman welcomed all staff members.
2. Discussed regarding the activities of the academic year.
3. The roles and responsibilities of committee has been discussed in details.
4. Nomination of proctors was discussed.
5. Allotment of students to the proctors was discussed.

Chairman assigned the work to Mr. Nagaraj. N. Durgadasheemi, Coordinator for preparing Proctor list.

(Mr. Nagaraj. N. Durgadasheemi)

Coordinator

Proctor Committee



Principal
PRINCIPAL
R.R. College of Pharmacy
Chikkabanavara, Bangalore



RR COLLEGE OF PHARMACY

Chikkabanavara, Bangalore-560090
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCTOR COMMITTEE

ALLOTMENT OF PROCTORS FOR THE YEAR 2023-24.

w.e.f 11/12/2023

SL.NO	CLASS	STUDENT ROLL NO.	PROCTORS	SIGNATURE
1	I & II SEM B.PHARM	1-13	Mr. Subhash P G	
		14-26	Mrs. Poornima. A.N	
		27-39	Mrs. Sujatha.P.M	
		40-52	Ms.Vishwa Myna	
		53-65	Mrs. Lavanya K R	
		66-78	Mr.Hari Prasad	
		79-91	Mr. Suprith D	
		91-100	Mr. Rakesh S P	
2	III & IV SEM B.PHARM	1-13	Mr. K. Mahalingan	
		14-26	Dr. Vaishali	
		27-39	Mr. Nagaraj. N. D	
		40-52	Mr. Vijay Kumar	
		53-65	Mr.Kiran R	
		66-79	Mr.Aanand Gupta	
3	V & VI SEM B.PHARM	1-13	Mrs. G.Sujatha	
		14-26	Mrs. Srilatha K S	
		27-39	Mr.Karthik M R	
		40-52	Mrs. Manjula K S	
		53-65	Ms.Gulnar Tabassum	
		66-78	Mrs. Mallampati Sushma	
		79-87	Ms.Prathiba I B	

4	VII&VIII SEM B.PHARM	1-13	Dr.Seema Gupta	86
		14-26	Ms.Pushpa D Poojar	
		27-39	Mr.Harish.N	
		40-52	Ms .Shilpashree A T	
		53-65	Dr. Saritha Surapaneni	
		66-78	Dr.Manasa Reddy	
		79-94	Ms. Usha Shree	

5	I YEAR PHARM.D	1-10	Mr. Mohammed Yaseen ilahi	
		11-20	Dr.Jayashree K	
		21-30	Dr. Sai Reddamma indukuri	
6	II YEAR PHARM.D	1-15	Mr. Vishal C. S	
		16-29	Dr. Peter Kandel	
7	III YEAR PHARM.D	1-11	Dr. Abhishek U N	
		12-22	Dr. Narendra Verma	
		23-33	Dr. Dharani	
8	IV YEAR PHARM.D	1-09	Mr. Pavan Kalyan K P	
		10-18	Ms. Amritha Dev Sudevan	
9	V YEAR PHARM.D	1-13	Ms. Nayana P Kunderi	
		14-26	Dr. E. Satheesh kumar	
10	VI YEAR PHARM.D	1-15	Dr.Shyam Nandan Yadav	
11	I & II SEM M.PHARM	1-15	Dr.Hindustan Abdul Ahad	
		16-30	Dr.Decparani U	
12	III & IV SEM M.PHARM	1-14	Mr.B Kambagiri Swamy	
		15-23	Ms. Aparna P R	


 (Mr.Nagaraj.N.Durgadasheemi)
 Coordinator
 Proctor Committee


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PROCTOR COMMITTEE

The Following Members Attended the Meeting

PROCTORING CELL		
SL.NO.	NAME OF THE TEACHER	DESIGNATION
1	Dr.Narayanaswamy. V.B	Chairman
2	Mr. Nagaraj.N.Durgadasheemi	Coordinator
3	All class teachers	Member
4	All class representative	Member

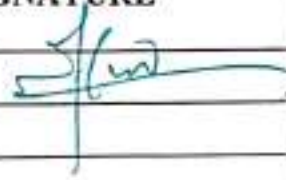



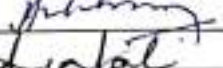
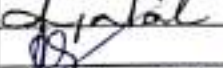

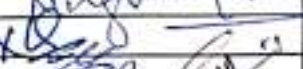






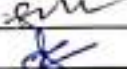

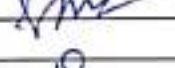




(Mr.Nagaraj.N.Durgadasheemi)

Coordinator

Proctor Committee


Principal
PRINCIPAL
R.R. Collège of Pharmacy
Chikkabanavara, Bangalore

Meeting Attendance

PROCTORING CELL			
SL. NO.	NAME OF THE TEACHER	DESIGNATION	SIGNATURE
1	Dr.Narayanaswamy. V.B	Chairman	
2	Mr. Nagaraj.N.Durgadasheemi	Coordinator	
3	All class teachers	Member	
		I Semester B.Pharm	
		III Semester B.Pharm	
		V Semester B.Pharm	
		VII Semester B.Pharm	
		I Pharm D	
		II Pharm D	
		III Pharm D	
		IV Pharm D	
		V Pharm D	
		VI Pharm D	
		I Semester M. Pharm	
		III Semester M. Pharm	
4	All class representative	Member	
		I Semester B.Pharm	
		III Semester B.Pharm	
		V Semester B.Pharm	
		VII Semester B.Pharm	
		I Pharm D	
		II Pharm D	
		III Pharm D	
		IV Pharm D	
		V Pharm D	
		VI Pharm D	
		I Semester M. Pharm	
		III Semester M. Pharm	


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCTOR COMMITTEE

Date: 22/04/2024

Circular

Dear Parents,

Kindly make a note that a **Parent-Teacher Meeting (PTM)** is scheduled on 27/04/2024 (Saturday) between 10:00 am to 1:00 pm in the college premises.

The purpose of meeting is:

- To discuss about the learning status of your ward in one to one meeting with parents.
- To provide guidance for the academic improvement of your ward.
- To foster the effective communication between college and parent.

You are requested to attend the **PTM** as per the given time-slot.
Seeking for your kind co-operation about the same.

Thank you.

Venue: R R College of Pharmacy

With regards

(Mr. Nagaraj.N. Durgadasheemi)

Coordinator

Principal

PRINCIPAL

R.R. College of Pharmacy
Chikkabanavara, Bangalore



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCTOR COMMITTEE

**A REPORT ON
PARENTS TEACHER MEETING FOR THE ACADEMIC YEAR -2023-24.**

ON

27th April, 2024

Submitted to

R R COLLEGE OF PHARMACY

By

Mr. Nagaraj. N. Durgadasheemi

Assistant Professor

Dept. of Pharmaceutical Chemistry

And

Coordinator

Proctor Committee



Since 1993

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCTOR COMMITTEE

PARENTS TEACHER MEETING FOR THE ACADEMIC YEAR -2023-24.

Parent Teacher Meeting for the academic year 2023-24 was conducted on 27th April, 2024. 28 local parents were reported for meet and for non-local parents were contacted telephonically and discussed their ward progress in the first sessional.

The Parent Teacher Meeting was conducted as per the following schedule-

- Registration of parents at the registration desk at 10:00 am.
- Distribution of feedback forms at the registration desk.
- Commencement of PTM with speech by Mr. Nagaraj. N. Durgadasheemi, Coordinator, Proctor committee.
- Speech delivered by Dr. Vachala.S.D, Prof & HOD, Dept. Of Pharmaceutical chemistry.
- Question answer session of the Parents with Dr. Vachala.S.D.
- Interaction between Parent and Teachers about the progress of the ward.
- Vote of thanks to the parents by Mr. Subhash.P.G, Associate professor, Dept. Of Pharmaceutics.
- Conclusion of the meeting at 12:30 pm followed by Tea and snacks for the parents.



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PROCTOR COMMITTEE

INVITATION



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R R COLLEGE OF PHARMACY

Cordially invites you for the
Parent-Teacher meeting

On 27-04-2024 at 10:00 AM

ALL ARE WELCOME

Principal, Staffs and Students
R R College of Pharmacy
Benagluru-560090.



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCTOR COMMITTEE

PARENTS TEACHER MEETING FOR THE ACADEMIC YEAR -2023-24.

27-04-2024




Nagaraj N Durgadasheemi
Coordinator
Proctor committee


Principal
PRINCIPAL
R.R. College of Pharmacy
Chikkabanavara, Bangalore



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCTOR COMMITTEE

Date: 14/10/2024

Circular

Dear Parents,

Kindly make a note that a **Parent-Teacher Meeting (PTM)** is scheduled on 18/10/2024 (Friday) between 10:00 am to 1:00 pm in the college premises.

The purpose of meeting is:

- To discuss about the learning status of your ward in one to one meeting with parents.
- To provide guidance for the academic improvement of your ward.
- To foster the effective communication between college and parent.

You are requested to attend the **PTM** as per the given time-slot.
Seeking for your kind co-operation about the same.

Thank you.

Venue: R R College of Pharmacy

With regards

(Mr. Nagaraj N. Durgadasheemi)

Coordinator

Principal

PRINCIPAL

R.R. College of Pharmacy
Chikkabanavara, Bangalore



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCTOR COMMITTEE

A REPORT ON
PARENTS TEACHER MEETING FOR THE ACADEMIC YEAR -2023-24.

ON

18th October, 2024

Submitted to

R R COLLEGE OF PHARMACY

By

Mr. Nagaraj. N. Durgadasheemi
Assistant Professor
Dept. of Pharmaceutical Chemistry
And
Coordinator
Proctor Committee



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PROCTOR COMMITTEE

PARENTS TEACHER MEETING FOR THE ACADEMIC YEAR -2023-24.

Parent Teacher Meeting for the academic year 2023-24 was conducted on 18th April, 2024. 32 local parents were reported for meet and for non-local parents were contacted telephonically and discussed their ward progress in the first sessional.

The Parent Teacher Meeting was conducted as per the following schedule-

- Registration of parents at the registration desk at 10:00 am.
- Distribution of feedback forms at the registration desk.
- Commencement of PTM with speech by Mr. Nagaraj. N. Durgadasheemi, Coordinator, Proctor committee.
- Speech delivered by Dr. Vachala.S.D, Prof & HOD, Dept. Of Pharmaceutical chemistry.
- Question answer session of the Parents with Dr. Vachala.S.D.
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R R COLLEGE OF PHARMACY

*WELCOME PARENTS
TO*

PARENTS TEACHER MEETING-2023-24

18-10-2024

AT 10 AM



RR COLLEGE OF PHARMACY

Chikkabanavara, Bangalore-560090

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCTOR COMMITTEE

PARENTS TEACHER MEETING FOR THE ACADEMIC YEAR -2023-24.

18-10-2024




Nagaraj N. Durgadasheemi
Coordinator
Proctor committee


Principal
PRINCIPAL
R.R. College of Pharmacy
Chikkabanavara, Bangalore