



# R. R. Institutions

Chikkabanavara Bangalore  
Ph.D. | Engineering | Architecture. | Nursing | Pharmacy | MBA | Allied Health Sciences Polytechnic |  
Education | Degree | PUC

Quality Assurance Cell (OAC)

(HODs with Ph.D.s/Professors/Associate Professors/Ph.D.s)

## Self-Appraisal (From August 01, 2023 – July 31, 2024)

Name: \_\_\_\_\_

College: \_\_\_\_\_

Designation/ Department: \_\_\_\_\_

### 1. RESULTS:

a)	Overall result of Department: X 10 (Only for HODs)	Any Subject handled (Fill details in below format)
----	---	---

#### b) Subject Results -

Sl. No.	Subject Code	Result (%)	Total
a.			
b.			
c.			
d.			
e.			

Total of each Student Result

c) Mentorship Results – \_\_\_\_\_ X 10

Number of Students

(Mention NA if HOD is not Mentor)

### 2. RESEARCH:

#### I. Guideship (Not applicable for Non-Ph.D.s)

- |    |                          |                 |           |   |
|----|--------------------------|-----------------|-----------|---|
| a. | Guiding Ph.D. Scholars   | 300 Per Project | ___X 300= | } |
| b. | Guideship for University | 200 Per Project | ___X 200= |   |

#### II. Research Projects

- |    |  |                 |           |   |
|----|--|-----------------|-----------|---|
| a. | Proposals Accepted                                   | 200 Per Project | ___X 200= | } |
| b. | Proposals Submitted                                  | 100 Per Project | ___X 100= |   |
| c. | Principal Investigator for<br>Sponsored Research     | 300 Per Project | ___X 300= |   |
| d. | Principal Investigator for<br>Non Sponsored Research | 200 Per Project | ___X 200= |   |
|    |  |                 |           |   |

#### III. Students Projects (Mention Not Applicable for c & d, for UG College)

- |    |                             |                 |           |   |
|----|-----------------------------|-----------------|-----------|---|
| a. | UG Projects (Sponsored)     | 300 Per Project | ___X 300= | } |
| b. | UG Projects (Non-Sponsored) | 100 Per Project | ___X 100= |   |
| c. | PG Projects (Sponsored)     | 500 Per Project | ___X 500= |   |
| d. | PG Projects(Non-Sponsored)  | 300 Per Project | ___X 300= |   |

#### IV. Research Output (Publications)

- |    |                                  |               |           |   |
|----|----------------------------------|---------------|-----------|---|
| a. | International Journals (ISSN)    | 600 Per Paper | ___X 600= | } |
| b. | National Journals (ISSN)         | 300 Per Paper | ___X 300= |   |
| c. | International Proceedings (ISBN) | 400 Per Paper | ___X 400= |   |
| d. | National Proceedings (ISBN)      | 200 Per Paper | ___X 200= |   |
| e. | Books Authors (ISBN)             | 600 Per Paper | ___X 600= |   |
| f. | Book Edited (ISBN)               | 400 Per Paper | ___X 400= |   |

(1<sup>st</sup> Author: full points, 2nd Author: points allotted X .5, 3rd Author: points allotted X .25)

- |   |                  |           |
|---|------------------|-----------|
| 3. Consultancy Work (with financial profits to College)   | 400 Per Work     | ___X 400= |
| 4. MOU signed / Centre Of Excellence Established  | 200 Per Work     | ___X 200= |
| 5. Number of Students guided for Presentation of Papers / Posters {Not covered in Point 2 (II)} | 200 Per Event    | ___X 200= |
| 6. Membership of Professional Societies:  |                  |           |
| a. Any Life member  | 100 Per Unit     | ___X 100= |
| b. New Membership taken during the year   | 200 Per Unit     | ___X 200= |
| 7. University / Assignments:  |                  |           |
| a. Member of Academic Council   | 300 Per Unit     | ___X 300= |
| b. Members of BOS / BOE   | 200 Per Unit     | ___X 200= |
| c. External Examiner / External DCS   | 200 Per Unit     | ___X 200= |
| d. Question Paper setting   | 100 Per Unit     | ___X 100= |
| 8. Awards   |                  |           |
| a. International Level  | 300 per award    | ___X 300= |
| b. National Level   | 200 per award    | ___X 200= |
| c. State level/ Regional Level/ R.R. Institutions   | 100 per award    | ___X 100= |
| 9. Co-ordinator for organizing Conference/Seminar/ Work Shop/ QIP/FDP Etc                       | 200 Per event    | ___X 200= |
| 10. Attending Conference/Seminar /Workshop/FDP  | 100 Per Unit     | ___X 100= |
| 11. Invited/Expert Lecture:   |                  |           |
| a. At Industry  | 300 Per Lecture  | ___X 300= |
| b. Colleges (outside R.R. Institutions)   | 200 Per Lecture  | ___X 200= |
| c. At RR Institutions (not in the respective college)   | 100 Per Lecture  | ___X 100= |
| 12. Committee Incharges (not mentioned in any of the above)                                     | 300 per Com.     | ___X 300= |
| 13. Student Evaluation (Ten Times Average)  |                  |           |
| 14. Additional Responsibilities (Given by Principal/Management)                                 | 100 Per Unit     | ___X 100= |
| 15. Any other Contribution for Image building of College (not mentioned in any above)           | 200 per Activity | ___X 200= |

=====

Total Scored Points:

SIGNATURE OF STAFF

PRINCIPAL

Verified by:

SIGNATURE OF HOD

Signature



# R. R. Institutions

Chikkabanavara Bangalore  
Ph.D. | Engineering | Architecture. | Nursing | Pharmacy | MBA | Allied Health Sciences Polytechnic |  
Education | Degree | PUC

Quality Assurance Cell (OAC)

HODs with Ph.D.s/Professors/Associate Professors/Ph.D.s

## Rules for Submission of Evidences

1. The filled copy of appraisal form (**Hard Copy**) and evidences (**Scanned copy of original documents in a single file**) should reach the **OAC office by August 05, 2024.**
2. All evidentiary documents should be From **August 01, 2023 to July 31, 2024.**
3. Submission of evidences should be in Soft Copy (Scanned Copy of original documents - Single File in Question Sequence). **Multiples files** will lead to direct rejection
4. The documents will be verified by the verification committee.
5. Violating the rules or Late submission will lead to direct rejection

Sl.No	Questions	Evidences
1.	<b>RESULTS:</b> a. Overall result of Department: (Only for HODs) b. Subject Results c. Mentorship Results	<ul style="list-style-type: none"> <li>Semester wise Result Analysis</li> <li>Consider Subjects (Theory &amp; Practical) of which results are announced in the duration mentioned for appraisal</li> <li>Result sheet of each Student under respective Proctor System</li> </ul>
2.	<b>RESEARCH:</b> <b>I. Guideship</b> (Not applicable for Non-Ph.D.s) a. Guiding Ph.D. Scholars b. Guideship for University <b>II. Research Projects</b> a. Proposals Accepted b. Proposals Submitted c. Principal Investigator for Sponsored Research d. Principal Investigator for Non Sponsored Research <b>III. Students Projects</b> (Mention Not Applicable for c & d, for UG College) a. UG Projects (Sponsored) b. UG Project (Non-Sponsored) c. PG Projects (Sponsored) d. PG Projects(Non-Sponsored) <b>IV. Research Output (Publications)</b> Note: (1 <sup>st</sup> Author: full points, 2nd Author: points allotted X .5, 3rd Author: points allotted X .25) <ul style="list-style-type: none"> <li>International Journals (ISSN)</li> <li>National Journals (ISSN)</li> <li>International Proceedings (ISBN)</li> </ul>	<ul style="list-style-type: none"> <li>Registration copies from University</li> <li>Sanction letter mentioning faculty name</li> <li>Project Completion letter displaying faculty name</li> <li>Sponsored Project               <ul style="list-style-type: none"> <li>Acceptance Letter by funding Agency</li> <li>Project Competition Letter</li> </ul> </li> <li>Non-sponsored:               <ul style="list-style-type: none"> <li>First copy of Project, with Title, Student name and Faculty name</li> </ul> </li> <li>Group Project will be single count</li> <li><b>Journal:</b> <ul style="list-style-type: none"> <li>First Sheet of the paper displaying Title, Author Name, Journal Name and ISSN compulsory</li> </ul> </li> <li><b>Proceedings:</b> <ul style="list-style-type: none"> <li>Index sheet mentioning Title and Author Name</li> <li>Front &amp; back cover page of proceeding showing ISBN number</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>National Proceedings (ISBN)</li> <li>Books Authors (ISBN)</li> <li>Book Edited (ISBN)</li> </ul>	<ul style="list-style-type: none"> <li><b>Book:</b> <ul style="list-style-type: none"> <li>Front and back cover displaying Title, Author's name and RR Institution affiliation and ISBN number</li> </ul> </li> </ul>
3.	Consultancy Work (with financial profits to College)	<ul style="list-style-type: none"> <li>Sanction letter mentioning faculty name</li> <li>Project Completion letter displaying faculty name</li> </ul>
4.	MOU signed / Centre Of Excellence Established	<ul style="list-style-type: none"> <li>MOU signed copies / Certificate of COE from companies</li> </ul>
5.	Number of Students guided for presentation of Papers / Posters {not covered in Point 2 (II)}	<ul style="list-style-type: none"> <li>Certificate on presentation by organizing committee</li> <li>Certificates of events organised by R R Institutions will not be considered</li> </ul>
6.	Membership of Professional Societies <ol style="list-style-type: none"> <li>Any Life member</li> <li>New Membership taken during the year</li> </ol>	<ul style="list-style-type: none"> <li>Memberships taken in Academic Year 2018-19 will be considered</li> <li>Proof of Registration of membership with date</li> </ul>
7.	University Assignments <ol style="list-style-type: none"> <li>Member of Academic Council</li> <li>Members of BOS / BOE</li> <li>External Examiner / External DCS</li> <li>Question Paper setting</li> </ol>	<ul style="list-style-type: none"> <li>Letter from University for allotted work</li> </ul>
8.	Awards <ol style="list-style-type: none"> <li>International Level</li> <li>National Level</li> <li>State level/ Regional Level/ R.R. Institutions</li> </ol>	<ul style="list-style-type: none"> <li>Certificates of Awards</li> </ul>
9.	Main Co-ordinator for organizing Conference / Seminar / Work Shop / QIP /FDP Etc	<ul style="list-style-type: none"> <li>Invitation copies displaying as convenor</li> <li>Certificates given by QAC for organizing events</li> <li>Multiple Coordinators for single event will not be considered</li> <li>Only main Coordinator will be considered</li> </ul>
10.	Attending Conference/Seminar /Workshop/FDP	<ul style="list-style-type: none"> <li>Certificates of the events with faculty and college name</li> </ul>
11.	Invited/Expert Lecture: <ol style="list-style-type: none"> <li>At Industry</li> <li>Colleges (outside RR Institutions)</li> <li>At RR Institutions (not in the respective college)</li> </ol>	<ul style="list-style-type: none"> <li>Appreciation Letter / Certificate from Host Organisation</li> </ul>
12.	Committee Incharges (not mentioned in any of the above)	<ul style="list-style-type: none"> <li>Committee should be functional / conducting meetings / events etc.</li> </ul>
13.	Student Evaluation (Ten Times Average)	<ul style="list-style-type: none"> <li>Feedback sent by QAC recently to be considered</li> <li>Students Appraisal (feedback) scores  <math display="block">\frac{\text{Total of all subjects} \times 10}{\text{Number of subjects}}</math> </li> </ul>
14.	Additional Responsibilities (Given by Principal/Management)	<ul style="list-style-type: none"> <li>Letter from College registered allotted work</li> <li>Events organising will not be considered here</li> </ul>
15.	Any other Contribution for Image building of College (not mentioned in 9, 12 & 14)	<ul style="list-style-type: none"> <li>Proofs for the same</li> <li>Considered which is not added in questions 1-14</li> </ul>



# R. R. Institutions

Chikkabanavara Bangalore  
Ph.D. | Engineering | Architecture. | Nursing | Pharmacy | MBA | Allied Health Sciences  
Polytechnic | Education | Degree | PUC

Quality Assurance Cell (QAC)

(Teachers/HODs without Ph.D.s)

Self-Appraisal Form (from August 01, 2023 – July 31, 2024)

Name: \_\_\_\_\_ College: \_\_\_\_\_

Designation/ Department: \_\_\_\_\_

**1. Results:**

a) Subject Results -

Sl. No.	Subject Code	Result (%)	Total
a.			
b.			
c.			
d.			
e.			
f.			
g.			
h.			

Total of each Student Result

b) Mentorship Results – \_\_\_\_\_ X 10 =  
Number of Students

**2. Guiding Students Projects/Research Students (Mention Not Applicable for c & d, for UG College)**

- |    |                            |                 |            |   |
|----|----------------------------|-----------------|------------|---|
| a. | UG Projects (Sponsored)    | 300 Per Project | ____X 300= | } |
| b. | UG Project (Non-Sponsored) | 100 Per Project | ____X 100= |   |
| c. | PG Projects (Sponsored)    | 500 Per Project | ____X 500= |   |
| d. | PG Projects(Non-Sponsored) | 300 Per Project | ____X 300= |   |

**3. Number of Students guided for**

Presentation of Papers / Posters/ Internship

(not covered in Point 2) 100 Per Event \_\_\_\_X 100=

**4. Student Evaluation (Total of all subjects and Average X Ten Times)**

**5. Number of Research activity(Papers Published)**

- |    |                                  |               |            |   |
|----|----------------------------------|---------------|------------|---|
| a. | International Journals (ISSN)    | 600 Per Paper | ____X 600= | } |
| b. | National Journals (ISSN)         | 300 Per Paper | ____X 300= |   |
| c. | International Proceedings (ISBN) | 400 Per Paper | ____X 400= |   |
| d. | National Proceedings (ISBN)      | 200 Per Paper | ____X 200= |   |
| e. | Books Authors (ISBN)             | 600 Per Paper | ____X 600= |   |
| f. | Book Edited (ISBN)               | 400 Per Paper | ____X 400= |   |

(1<sup>st</sup> Author: full points, 2nd Author: points allotted X .5, 3rd Author: points allotted X .25)

6. MOU signed / Centre of Excellence Established	200 Per Work	___X 200=	
7. Invited/Expert Lecture:			
a. At Industry	300 Per Lecture	___X 300=	}
b. Colleges (outside RR Institutions)	200 Per Lecture	___X 200=	
c. At RR Institutions (not in the respective college)	100 Per Lecture	___X 100=	
8. Membership of Professional Societies:			
a. Any Life member	100 Per Unit	___X 100=	}
b. New Membership taken during the year	200 Per Unit	___X 200=	
9. University / Assignments:			
a. Member of Academic Council	300 Per Unit	___X 300=	}
b. Members of BOS / BOE	200 Per Unit	___X 200=	
c. External Examiner / External DCS	200 Per Unit	___X 200=	
d. Question Paper setting	100 Per Unit	___X 100=	
10. Co-ordinator for organizing Conference /Seminar/ Work Shop/QIP/FDP Etc	100 Per event	___X 100=	
11. Attending Conference/Seminar/ Work Shop/ QIP/FDP Etc	100 Per Unit	___X 100=	
12. Awards			
a. State level/ Regional Level/ R.R.Institutions	100 per award	___X 100=	}
b. National Level	200 per award	___X 200=	
c. International Level	300 per award	___X 300=	
13. Additional Responsibilities (Given by Principal/Management)	100 Per Unit	___X 100=	
14. Committee In charges (functional & not mentioned in 10 & 13)	50 per Com.	___X 100=	
15. Any other Contribution for Image building of College (not mentioned in any above)	200 Per Activity	___X 200=	

Scored Points:

Total Scores:

SIGNATURE OF STAFF

SIGNATURE OF HOD

PRINCIPAL

Verified by:

Signature



# R. R. Institutions

Chikkabanavara Bangalore  
Ph.D. | Engineering | Architecture. | Nursing | Pharmacy | MBA | Allied Health Sciences Polytechnic |  
Education | Degree | PUC

Quality Assurance Cell (QAC)

## Self-Appraisal by Teachers/HODs without Ph.D.s **Rules for Submission of Evidences**

1. The filled copy of appraisal form (**Hard Copy**) and evidences (**Scanned copy of original documents in a single file**) should reach the **QAC office by August 05, 2021.**
2. All evidentiary documents should be From **August 01, 2019 to July 31, 2021.**
3. Submission of evidences should be in Soft Copy (Scanned Copy of original documents - Single File in Question Sequence). **Multiples files** will lead to direct rejection
4. The documents will be verified by the verification committee.
5. Violating the rules or Late submission will lead to direct rejection

Sl.No	Questions	Evidences
1.	<b>RESULTS:</b> a. Subject Results b. Mentorship Results	Consider Subjects (Theory & Practical) of which results are announced in the duration mentioned for appraisal Result sheet of each Student under respective Proctor System
2.	Guiding Students Projects/Research Students (Mention Not Applicable for c & d, for UG College) a. UG Projects (Sponsored) b. UG Project (Non-Sponsored) c. PG Projects (Sponsored) d. PG Projects(Non-Sponsored)	<ul style="list-style-type: none"> <li>• Sponsored Project <ul style="list-style-type: none"> <li>- Acceptance Letter by funding Agency</li> <li>- Project Competition Letter</li> </ul> </li> <li>• Non-sponsored: <ul style="list-style-type: none"> <li>- First copy of Project, with Title, Student name and Faculty name</li> <li>- Group Project will be single count</li> </ul> </li> </ul>
3.	Number of Students guided for presentation of Papers / Posters/ Internship (not covered in Point.3)	<ul style="list-style-type: none"> <li>• Certificate on presentation by organizing committee</li> <li>• Certificates of events organised by R R Institutions will not be considered</li> <li>• Certificates of Internship</li> </ul>
4.	Student Evaluation (Total of all subjects and Average X Ten Times)	<ul style="list-style-type: none"> <li>• Feedback sent by QAC recently to be considered</li> <li>• Students Appraisal (feedback) scores <u>Total of all subjects X 10</u></li> <li>• Number of subjects</li> </ul>
5.	Number of Research activity (Papers Published) Note: (1 <sup>st</sup> Author: full points, 2nd Author: points allotted X .5, 3rd Author: points allotted X .25)- <ul style="list-style-type: none"> <li>• International Journals (ISSN)</li> <li>• National Journals (ISSN)</li> <li>• International Proceedings (ISBN)</li> <li>• National Proceedings (ISBN)</li> <li>• Books Authors (ISBN)</li> <li>• Book Edited (ISBN)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Journal:</b> <ul style="list-style-type: none"> <li>- First Sheet of the paper displaying Title, Author Name, Journal Name and ISSN compulsory</li> </ul> </li> <li>• <b>Proceedings:</b> <ul style="list-style-type: none"> <li>- Index sheet mentioning Title and Author Name</li> <li>- Front &amp; back cover page of proceeding showing ISBN number</li> </ul> </li> <li>• <b>Book:</b> Front and back cover displaying Title, Author's name and RR Institution affiliation and ISBN number</li> </ul>

6.	MOU signed / Centre Of Excellence Established	<ul style="list-style-type: none"> <li>• MOU signed copies / Certificate of COE from companies</li> </ul>
7.	Invited/Expert Lecture: <ol style="list-style-type: none"> <li>At Industry</li> <li>Colleges (outside RR Institutions)</li> <li>At RR Institutions (not in the respective college)</li> </ol>	<ul style="list-style-type: none"> <li>• Appreciation Letter / Certificate from Host Organisation</li> </ul>
8.	Membership of Professional Societies: <ol style="list-style-type: none"> <li>Any Life member</li> <li>New Membership taken during the year</li> </ol>	<ul style="list-style-type: none"> <li>• Memberships taken in Academic Year 2018-19 will be considered</li> <li>• Proof of Registration of membership with date</li> </ul>
9.	University Assignments: <ol style="list-style-type: none"> <li>Member of Academic Council</li> <li>Members of BOS / BOE</li> <li>External Examiner / External DCS</li> <li>Question Paper setting</li> </ol>	<ul style="list-style-type: none"> <li>• Letter from University for allotted work</li> </ul>
10	Co-ordinator for organizing Conference/Seminar/ Work Shop/QIP/FDP Etc	<ul style="list-style-type: none"> <li>• Invitation copies displaying as convenor</li> <li>• Certificates given by QAC for organizing events</li> <li>• Multiple Coordinators for single event will not be considered</li> <li>• Only main Coordinator will be considered</li> </ul>
11	Attending Conference/Seminar/ Work Shop/QIP/FDP Etc	<ul style="list-style-type: none"> <li>• Certificates of the events with faculty and college name</li> </ul>
12	Awards: <ol style="list-style-type: none"> <li>State level/ Regional Level</li> <li>National Level</li> <li>International Level</li> </ol>	<ul style="list-style-type: none"> <li>• Certificates of Awards</li> </ul>
13	Additional Responsibilities (Given by Principal/Management)	<ul style="list-style-type: none"> <li>• Letter from College registered allotted work</li> <li>• Events organising will not be considered here</li> </ul>
14	Committee Incharges (not mentioned in 10 & 13)	<ul style="list-style-type: none"> <li>• Members of committee</li> <li>• Committee should be functional / conducting meetings / events etc.</li> </ul>
15	Any other Contribution for Image building of College (not mentioned in any above)	<ul style="list-style-type: none"> <li>• Proofs for the same</li> <li>• Considered which is not added in questions 1-14</li> </ul>